

Employability Skills Training



FLEMING

Muskoka-Kawarthas
Employment Services

March 2026

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning 10:00 am - 12:00 pm ----- Afternoon 1:00 pm - 3:00pm	2	3	4	5	6
		Preparing for Meaningful Employment 1 – 3 pm	Personality Dimensions 1 pm – 4 pm (Note Time)	World of Work 10 – 12 noon	
Morning 10:00 am - 12:00 pm ----- Afternoon 1:00 pm - 3:00pm	9	10	11	12	13
	Apprenticeship Info Session 3 - 4 pm	Customer Service 1 – 3 pm	Working in Teams 10 – 12 noon	Problem-Solving 10 – 12 noon	
Morning 10:00 am - 12:00 pm ----- Afternoon 1:00 pm - 3:00pm	16	17	18	19	20
		Time Management 10 am – 12 noon	Communication 10 am – 12 noon	Technology in the Workplace 1 – 3 pm	
Morning 10:00 am - 12:00 pm ----- Afternoon 1:00 pm - 3:00pm	23	24	25	26	27
	Level Up with LinkedIn 1 – 3 pm	Power Up with AI Resumes 1 – 3 pm	Making Work Stick 10 am – 12 noon	Understanding Conflict 1 – 3 pm	
Morning 10:00 am - 12:00 pm ----- Afternoon 1:00 pm - 3:00pm	30	31			
		Power Up with AI Interviews 10 am – 12 noon			